

**MYCHART ACCESS AUTHORIZATION FOR ADULT PROXY**

**Patient information - All fields are required.**

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Proxy information - All fields are required.**

Proxy/Guardian Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Relationship to Patient: \_\_\_\_\_

**MyChart Terms and Conditions**

I understand the following:

- MyChart contains selected, limited medical information from a patient’s medical record and does not reflect the complete contents of the medical record.
- My activities within MyChart are tracked by computer audit, and entries I make can become part of my medical record or the above-named patient's medical record.
- I understand that my access to any information about the patient proxy may be revoked by the patient through a written request.
- If a patient is unable to sign this form, legal documentation must accompany this request listing proxy as power of attorney, legal guardian, or conservator.
- Mail or email this form to: MyChart Team, at 2200 NE Neff Road #200, Bend, OR 97701  
mychart@thecenteroregon.com

By signing below, I acknowledge that I am providing documentation of my authorization to access the protected health information of the patient described above. I certify that I am legally authorized to access such information about the patient named above, and that the information I have provided is true and correct.

Proxy signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Proxy printed name: \_\_\_\_\_

I acknowledge that I have read and understand this MyChart adult proxy form. I agree to its terms and designate the person named above as MyChart proxy, thereby allowing their access to my MyChart medical record.

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Patient printed name: \_\_\_\_\_

***For Office Use Only***

Document to be retained in Patient Record

Patient MRN: \_\_\_\_\_ Proxy Activation Date: \_\_\_\_\_